



General House Rules:

1. No smoking inside the EJR Headquarters home
2. No illegal drugs or alcohol in or around the EJR Headquarters home
3. No stealing or destruction of EJR Headquarters home and/or property
4. No use of violence or possession of weapons, including but not limited to knives, guns or explosives in or round the EJR Headquarters home
5. Pets are NOT allowed.

Chores and Responsibilities

6. Tenants are expected to make up his/her bed daily
7. Tenants are expected to keep their bedroom clean
8. Tenants are expected to clean his/her laundry weekly, following the laundry schedule
9. The laundry schedule will be posted in the common area
10. EJR Independent Living will supply laundry detergent
11. Tenants are expected to follow weekly chore list posted in the common area
12. If tenants do not have hygiene products some items will be available upon request

Meals and Food

13. Label all personal food with your name
14. All dishes must be washed after use
15. Eating is not allowed in the bedroom
16. Eating is allowed only in the kitchen and outside patio area

Visitng Hours

17. Tenants are responsible for the actions of their guest(s).
18. Tenants' guests must sign in and out on the Visitor's Sign-In Sheet.
19. Visiting hours are from 12:00pm-6:00pm
20. No overnight guest(s) are permitted
21. Visitors are to follow visitor rules posted in the common area.



Medication Management & Medical Emergencies

22. EJR Headquarters requires all tenants to fill out the Behavioral Health Emergency Response Plan (ERP) form.
23. Each tenant is responsible for his/her medication and contact with his/her doctor(s).
24. If there is an emergency call 9-1-1.
25. During a non-emergency, if management is needed, contact management via cell phone at, (559)236-6552 or (510) 470-8368
26. No transportation is provided by EJR Headquarters to or from the tenants' doctor's office or clinic.

Earthquake/Fire/Disasters

27. In case of earthquake/fire/other natural disasters, tenants will leave the house immediately through the nearest exit. Move away from the house and use a cell phone or neighbor's phone to call 9-1-1.
28. In case of fire, call 9-1-1

Pest Prevention

29. Before moving belongings into their shared space all new tenants are required to wash all clothing and other items. EJR Headquarters will inspect all clothing, bedding, and other washable items before the tenant is permitted to move into his/her space.
30. If at any point you think you may have bed bugs notify EJR Headquarters so that the problem can be treated immediately.



Professional Conduct and Behavior

31. EJR Headquarters houses a group of adults living together as a family.
32. Tenants are expected to treat each other, with dignity and respect always.
33. No sexual conduct within EJR Headquarters home
34. No fighting or abusive language

Rule Violation

35. All tenants are expected to follow house rules while residing at EJR Headquarters.
36. A copy of the rules is posted in the living room hallway for your convenience. Breaking any of the house rules may result in your eviction from EJR Headquarters.

Grievance Procedures

37. Grievances may be brought to EJR Management either verbally, in writing, or over the phone.
38. Management will respond to grievances or complaints within three business days. If the issue is still not resolved, management will inform the tenant of recommended actions with the option to call the ILA.
39. To file a grievance, personal matter, maintenance need, or other issues, please call EJR Headquarters.



I, the undersigned, agree to these house rules and have received a copy for my records.

Tenant Printed Name(First and Last): _____ Date: _____

Tenant Signature: _____

Operator/House Manager Signature: _____ Date: _____