

## House Rules

### General House Rules:

1. No smoking inside, smoking will only be permitted in the designated smoking area.
2. No illegal drugs or alcohol in or around the property.
3. No stealing or destruction of property.
4. No violence or possession/use of weapons including, but not limited to, guns or explosives.
5. Pets are not allowed. Please discuss with the Omer Syed if you would like to request special permission for a pet.

### Chores and Responsibilities

6. Tenants are expected to make up his/her own bed daily.
7. Tenants are expected to do his/her laundry weekly following the Laundry Schedule.
8. Tenants are expected to follow weekly chore list posted in the kitchen.
9. Tenants are expected to maintain proper hygiene (i.e. take showers regularly, brush teeth daily).

### Meals and Food

10. Label all personal food with your name.
11. All dishes must be washed after use.
12. Tenants receive Two Meals a day.
13. Meals will be served at the following times:
  - Breakfast: 9am
  - Lunch: At Tenants Discretion
  - Dinner:  
6 PM
14. Eating is allowed only in the Kitchen and Homes Room.

### Visiting Hours

15. Tenants are responsible for the actions of their guests.
16. Visiting Hours are from 9 AM – 7PM
17. No Overnight Guests are permitted.

### Medication Management & Medical Emergencies

18. Sukoon Homes requires all tenants to fill out the Behavioral Health Emergency Response Plan (ERP) form.
19. Every tenant is responsible for his/her medication and contact with their doctors.
20. No transportation is provided by Sukoon Homes to and from the tenant's doctor's office or clinic.

### Earthquake/Fire/Disasters

21. In case of earthquake/fire/other natural disasters, tenants will leave the house immediately through the nearest exit. Move away from the house and use a cell phone or neighbor's phone to call 9-1-1.
22. In case of fire, call 9-1-1

**Pest Prevention**

- 23. Prior to moving belongings into their shared space, all new tenants are required to wash all clothing and other items
- 24. Omer Syed will inspect all clothing, bedding and other washable items before tenant is permitted to move into his/her space.
- 25. If at any point you think you may have bed bugs, notify Omer Syed immediately so that they can begin treating the problem.

**Professional Conduct and Behavior**

Sukoon Homes houses a group of adults Homes together as a family.

- 26. Tenants are expected to treat each other like family; with dignity and respect at all times.
- 27. Abuse and harassment will not be tolerated.
- 28. No sexual conduct within the residence.
- 29. No fighting or abusive language.

**Rule Violation**

All tenants are expected to follow House Rules while residing at Sukoon Homes. A copy of these rules are posted in the Kitchen for your convenience. Breaking any of the house rules may result in your eviction from Sukoon Homes.

**Grievance/Complaint Procedures**

Grievances and complaints may be brought to Omer Syed either verbally or in writing, we will respond to the grievance or complaint within a reasonable period of time, but no longer than a week from which the complaint was made.

**I, the undersigned, agree to these house rules and have received a copy for my records.**

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date

Address for Notices:\_\_\_\_\_

**For SUKOON Homes--the Landlord:**

\_\_\_\_\_  
Independent Homes Operator/  
Management Signature

\_\_\_\_\_  
Date