



CREATIVE TRANSITIONS

RESIDENTIAL TENANCY

INDEPENDENT LIVING HOUSE RULES

General House Rules:

1. No smoking inside Creative Transitions Home (Outside/backyard Designated smoking area)
2. No illegal drugs or alcohol in or around Creative Transitions Home.
3. No stealing or destruction of property.
4. No violence or possession/use of weapons including, but not limited to, guns or explosives in or around Creative Transitions Home.
5. Pets are not allowed.

Chores and Responsibilities

1. Residents are expected to make up his/her own bed daily.
2. Residents are expected to do his/her own laundry weekly following the posted Laundry Schedule.
3. Residents are expected to follow weekly chore list posted in the kitchen.
4. Residents are expected to maintain proper hygiene (take showers regularly and brush teeth daily).
5. Residents are required to recycle trash by placing items in the labeled bins.
6. Residents are required to set out front the trash bins each Friday's morning by 7am.

Meals and Food

1. Label all personal food with your name. Any food left over must be discarded within 5days. The refrigerator will be cleaned out every Saturday morning.
2. All dishes must be washed after use. Can be placed in dishwasher and if it is full please run the dishwasher.
3. Residents receive 1 served meal per day and 1 Self-served meal per day. This Monday thru Friday
4. Meals will be served at the following times:
5. **Breakfast: self-serve 6am – 9am** (Coffee, Milk, Juice, Bottled water, cold & hot cereal, yogurt, pancakes, waffles, bread, eggs, etc.)
6. **Dinner: served 5pm – 7pm** (Coffee, Milk, Juice, bottled water, Main dish will be provided, and Residents will need to inform Creative Transitions Manager if they will want meal by filling out meal ticket. Menu will be posted every Sunday evening for the week. etc.)
7. Snacks/Fruit are available all day.

8. Eating is allowed only in the kitchen, dining room and Family room outside common areas.

Laundry Room

Residents will be assigned a day to wash clothes.

Visiting Hours

1. Residents are responsible for the actions of their guests.
2. Guest visiting hours are from 9am – 8pm.
3. No Overnight Guests are permitted.

Medication Management & Medical Emergencies

1. Creative Transitions management requires all tenants to fill out the Behavioral Health Emergency Response Plan (ERP) form.
2. Every Resident is responsible for his/her medication and contact with their doctors.
3. If Creative Transitions Manager isn't on site, contact James Armstrong (Cell #559-293-2030)
4. If you are unable to reach Creative Transitions Manager or James Armstrong, call 9-1-1.
5. No transportation is provided by Creative Transitions Home.

Earthquake/Fire/Disasters

1. In case of earthquake/fire/other natural disasters, tenants will leave the house immediately through the nearest exit. Move away from the house and use a cell phone or neighbor's phone to call 9-1-1.
2. In case of fire, call 9-1-1

Pest Prevention

1. Prior to moving belongings into their shared space, all new Residents are required to wash all clothing and other items.
2. Creative Transitions Home Manager will inspect all clothing, bedding and other washable items before Resident is permitted to move into his/her space.
3. If at any point you think you may have bed bugs, notify Creative Transitions manager or James Armstrong immediately so that they can begin treating the problem.

Professional Conduct and Behavior

4. Creative Transitions Home house is a group of adult Residents living together as a family.
5. Residents are expected to treat each other like family; with dignity and respect always.
6. Abuse and harassment will not be tolerated towards other residents, guest, or vendors/contractors.
7. No sexual conduct within Creative Transitions Home. Residents are to visit in the common areas and not in each other's bedrooms.
8. No fighting or abusive language towards other residents, guest, or vendors/contractors.

9. Zero Tolerance for illegal drugs use or activity in and around the home.

Rule Violation

1. All Residents are expected to follow House Rules while residing at Creative Transitions Home.
2. A copy of these rules is posted in the entry hallway for your convenience. Breaking any of the house rules may result in your eviction from Creative Transitions Home.

Grievance/Complaint Procedures

1. Grievances and complaints may be brought to Maria Martin Creative Transitions Owner/ House Manager either verbally or in writing.
2. Maria Martin will respond to the grievance or complaint within 24 hours. If the issue is still not resolved, Maria Martin will inform tenant of recommended actions.

I, the undersigned, agree to these house rules and have received a copy for my records.

Printed Name

Resident Signature

Date

Maria Martin-Creative Transitions Owner/House Manager

Date

