



NOVO HOMES

Independent Living Home Rules

1. Rent

All tenants must pay rent via Zelle, CashApp, Venmo, Money Order or Cashier's Check on the 1st of every month. Late fees to follow.

- On the 5th at 6pm a late fee of \$25 applies
- On the 12th at 6pm a late fee of \$60 applies
- On the 19th at 6pm a late fee of \$75 applies
- On the 25th at 6pm a late fee of \$100 applies

2. Respect for Others

Treat all residents, staff, and guests with courtesy and respect.

Use appropriate language; verbal abuse, threats, or discrimination will not be tolerated.

Respect others' privacy and personal space.

3. Cleanliness & Chores

Keep personal spaces tidy and clean.

Participate in shared cleaning duties (kitchen, common areas, bathrooms) as assigned.

Dishes should be washed and put away promptly after use.

4. Quiet Hours

Quiet hours are from 11:00 PM to 7:00 AM daily.

During this time, keep noise to a minimum (TVs, music, conversations, etc.).

5. Visitors

Visitors must be approved and signed in (if applicable).

Visiting hours are from 9:00 AM to 9:00 PM.

Overnight guests are not permitted without prior approval.

6. Substance Use

This is a drug-free and alcohol-free residence.

Possession or use of illegal substances or alcohol on the property is grounds for immediate action.

7. Safety & Security

Do not tamper with smoke detectors, fire extinguishers, or other safety equipment.

Keep doors and windows locked when leaving the home.

Report any suspicious activity to staff or management.

8. Medication

Residents are responsible for managing their own medications (unless otherwise arranged).

Medications must be stored safely and not shared with others.

9. Meals & Food Storage

Label personal food and store it appropriately.

Be considerate when using shared kitchen space and appliances.

Clean up immediately after cooking or eating.

10. Property & Equipment Use

Respect shared property and common area furnishings.

Report damage or maintenance issues promptly.

Use electronics and appliances responsibly.

11. Personal Conduct

No physical altercations or aggressive behavior.

No theft or misuse of another resident's belongings.

Participation in group meetings or check-ins may be required, depending on house policies.

12. House Meetings

Attend scheduled house meetings unless excused.

Meetings are a time for updates, community building, and resolving concerns.

13. Compliance

Follow all posted guidelines and instructions from staff or house leadership.

Failure to comply with house rules may result in warnings, restrictions, or removal from the program/home.

DATE _____

TENANT PRINT

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TENANT SIGN

INDEPENDENT LIVING OPERATOR
