

# OHANA SAFE HOUSE INDEPENDENT LIVING

## General House Rules

1. No smoking inside facility
2. No illegal drugs/alcohol in or around facility.
3. No stealing or destruction of property.
4. Pets are **NOT** allowed.

## Chores and Responsibilities

5. Residents are expected to make up their own bed daily.
6. Residents are expected to do their own laundry bi-weekly or as needed.
7. Residents are expected to follow weekly chore list posted in the kitchen.
8. Residents are expected to maintain proper **hygiene (i.e. take showers regularly, brush teeth daily)**.

## Meals and Food

9. Label all personal food with your name.
10. All dishes must be washed after use.
11. Eating is allowed only in the kitchen and living room.

## Visiting Hours

15. Residents are responsible for the actions of their guests.
16. Visiting hours are from 12 pm until 6pm in the living room and outside in the yard. **NO visitors in the bedrooms.**
17. No overnight guests are permitted.

## Medication Management and Medical Emergencies

18. Independent Living requires all residents to fill out Behavioral Health Emergency Response Plan (ERP).
19. Every tenant is responsible for his/her medication and contacts with their doctors.
20. If an owner is not on site, contact her at (619) 750-6621, if you are unable to reach call please call 9-1-1.

### **Earthquake/Fire/Disasters**

21. In case of earthquake/fire/other natural disasters, residents will leave the house immediately through the nearest exit. Move away from the house and use a cell phone neighbor's phone to call 9-1-1.
22. In case of fire, call 9-1-1.

### **Pest Prevention**

23. Prior to moving belongings into their shared space, all new residents are required to wash all clothing and other items.
24. Owner or House Manager will inspect all clothing, bedding and other washable items before resident is permitted to move into his/her space.
25. If at any point you think you may have bed bugs, inform owner or house manager immediately so that they can begin treating the problem.

### **Professional Conduct and Behavior**

**Ohana Safe House is a group of adults living as a family.**

26. Residents are expected to treat each other like family, with dignity and respect at all times.
27. Abuse and harassment will not be tolerated.
28. No sexual conduct within facility.
29. No fighting or abusive language.

All residents are expected to follow House Rules while residing at this Independent Living House. A copy of these rules is posted in the living room hallway for your convenience. Breaking any of the house rules may result in an immediate notice to vacate the premises.

### **Grievance/Complaint Procedures**

Grievances and complaints may be brought to owner/house manager either verbally or in writing. The owner/house manager will respond to the grievance or complaint within one week. If the issue is still not resolved, owner/house manager will inform resident of the recommended actions.

**I, the undersigned, agree to these house rules and have received a copy for my records.**

X \_\_\_\_\_  
Tenant Signature

X \_\_\_\_\_  
Date