

ALL COZY HOUSE RULES

GENERAL:

- **NO** smoking or **vaping** inside the *home*
- **NO** illegal drugs/alcohol in or around the home
- **NO** residents shall return intoxicated to the home
- **NO** stealing or destruction of the home
- **NO** violence or use of possession of weapons.

CHORES/RESPONSIBILITIES:

- Residents are expected to follow a weekly chore list posted in the home.
- Residents are expected to make up their beds daily
- Residents are expected to do their laundry weekly (following schedule)
- Residents are expected to maintain proper personal hygiene (shower, brush teeth daily, etc)

MEALS AND FOOD:

- Label all personal food with your name.
- All dishes must be washed or rinsed and put in dishwasher after use
- Eating is only allowed in the kitchen, living room, and backyard areas

VISITORS:

- **ONLY family members or authorized persons by owner or manager are allowed in the home.** Family visiting hours are 9am to 9pm.
- Visitors can pick up residents outside in front of the home.
- For **male family members**, case workers, healthcare personnel, repairman - before entering make an announcement "male in the home". This will give heads up to residents in case they are dressing showering etc.. Be considerate of others when males are in the home.

Medication Management & Medical Emergencies:

- We require all residents to fill out the behavioral Health Emergency Response Plan (ERP) Form.
We require all residents to sign a general ROI.
- Every tenant is responsible for their medication and contact with doctors

If the house manager or Tina aren't on site see additional contacts on bulletin board.

If you are unable to reach the manager or Tina, call 9-1-1 for emergency assistance.

- Transportation is provided to the bank once a month for rent and mid month a Ride to the grocery store.
- Transportation is not provided by (us) to and from the tenants doctor's office or Clinics, grocery stores etc.

EARTHQUAKE/FIRE/DISASTERS:

In case of earthquake/fire/other natural disasters, residents will leave the house immediately through the nearest exit. Move away from the house and use a cell phone or neighbors phone to call 9-1-1.

- In case of fire, call 9-1-1 immediately. Evacuate the home.

PEST PREVENTION:

Prior to moving belongings into your shared space, all new residents maybe required to wash all clothing and other items.

We will inspect all clothing, bedding, and other washable items before residents Are permitted to move into their space.

If at any point you think you may have bed bugs, notify owner or house manager immediately so that they can begin treating the problem.

If you are aware of bed bugs and don't report it asap, a written notice will be given.

Once a week during the home meeting we have the right to inspect your room for bed bugs and cleanliness.

PROFESSIONAL CONDUCT AND BEHAVIOR:

All Cozy houses a group of adults living together as a family.

Residents are expected to treat each other like family, with dignity and respect all the time.

Abuse and harassment will NOT be tolerated

No sexual conduct within All Cozy homes

No fighting or abusive language

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Residents will be asked to do a drug test and random room search if there is suspicion of illegal drug or alcohol use.

Residents have the option to decline, however “No test” will be considered as a dirty test.

Owner and or house manager have the right to switch rooms for residents as needed.

SAFETY:

Cameras are installed that records, video and audio for the safety of all residents.

If past footage needs to be reviewed, please contact House manager

Owner and or House Manager are able to go into residents’ rooms to inspect at any time if there is concern for safety or breaking house rules.

RULE VIOLATION:

All residents are expected to follow House Rules while residing at All Cozy homes. A copy of these rules is posted in the home for your convenience.

Breaking any of the house rules may result in your immediate move out of residence.

Grievance/Complaint Procedures:

Grievances and complaints may be brought to the house manager or the owner in writing. We will respond to the grievance or complaint after investigation. If the issue is still NOT resolved, the resident will be presented with recommended actions.

ERP Opt in or Out

I _____

_____ allow my ERP form to be located in a central place in the home where it can be accessed by anyone in the home for emergency purposes.

_____ want my ERP form locked up where house managers, and owners only have access to it for emergency purposes.

I, the undersigned, agree to these house rules and have received a copy for my records

Resident Signature: _____ Date: _____

3 Tenant Initials _____